1. APTLD Meeting Call to Order

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1.1 APTLD Meeting called to order at 0900 Kuala Lumpur Time.

The Chair, Ramesh, welcomed members to MIMOS and Kuala Lumpur for the first meeting of APTLD under the new Constitution. He explained that there would be two meetings, the first attended by the lawyers acting in the incorporation of APTLD, and welcomed Cheah Chiew Lan, of Rajes HisHam Pillai & Gopal, who would be able to answer any constitutional questions. The second meeting would continue with the rest of the agenda for the scheduled Meeting.
The agenda is attached as Annex 1. Draft meeting agenda provided by the Secretariat was slightly changed. APTLD Formalization was moved to the sole item in order to complete the necessary procedure.

Attendees:

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Member Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>ChrisDisspain</td>
<td>AuDA (.au)</td>
</tr>
<tr>
<td>2.</td>
<td>Craig Ng</td>
<td>Maddocks</td>
</tr>
<tr>
<td>3.</td>
<td>Richard St. Clair</td>
<td>InternetUsers Society NIUE (.nu)</td>
</tr>
<tr>
<td>4.</td>
<td>Shariya Haniz Zulkifli</td>
<td>MYNIC, MIMOS Berhad (.my)</td>
</tr>
<tr>
<td>5.</td>
<td>Yumi Ohashi</td>
<td>JPRS (.jp)</td>
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<tr>
<td>6.</td>
<td>Hiro Hotta</td>
<td>JPRS (.jp)</td>
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<tr>
<td>7.</td>
<td>Peter Dengate Thrush</td>
<td>InternetNZ (.nz)</td>
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<td>8.</td>
<td>Chan-ki Park</td>
<td>KRNIC (.kr)</td>
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<td>9.</td>
<td>SukJin Hong</td>
<td>KRNIC (.kr)</td>
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<tr>
<td>10.</td>
<td>Ramesh Kumar Nadarajah</td>
<td>MYNIC, MIMOS Berhad (.my)</td>
</tr>
<tr>
<td>11.</td>
<td>Cheah Chiew Lan</td>
<td>RajesHisHam Pillai &amp; Gopal</td>
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<tr>
<td>12.</td>
<td>Joanna Tso</td>
<td>TWNIC (.tw)</td>
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<tr>
<td>13.</td>
<td>Ian Chiang</td>
<td>Secretariat</td>
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</tbody>
</table>
**Agenda on Incorporation:**

<table>
<thead>
<tr>
<th>No.</th>
<th>Subject Matter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Purpose of Meeting</td>
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<tr>
<td>2.</td>
<td>Name of Society</td>
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<tr>
<td>3.</td>
<td>Registered Address</td>
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<tr>
<td>4.</td>
<td>Operation of the Association</td>
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<tr>
<td>5.</td>
<td>Approval of Constitution</td>
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<tr>
<td>6.</td>
<td>Election of Board Members</td>
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<tr>
<td>7.</td>
<td>Application to Register the Association in Malaysia</td>
</tr>
<tr>
<td>8.</td>
<td>Adjournment</td>
</tr>
</tbody>
</table>

**1. Purpose Of Meeting**

1.1. Ramesh Kumar Nadarajah of MYNIC, MIMOS Berhad was elected by the attendees to chair this meeting.

1.2. Ramesh Kumar Nadarajah of MYNIC, MIMOS Berhad informed the attendees that this meeting was called for the purposes of establishing a society for the following needs:

   1.2.1. To establish a forum for improved co-ordination and exchange of information, knowledge and expertise within Asia-Pacific in relation to domain name registry issues;
1.2.2. To foster and promote strong participation by Internet domain name related organizations in Asia-Pacific in regional and international forums; and

1.2.3. To promote stability and continuity in the Internet domain names systems.

1.3. Hence, it was resolved by the attendees that a society registered under the Societies Act 1966 in Malaysia be established for the aforementioned purposes.

1.4. It was further unanimously decided that all the attendees will join the society so registered (hereinafter “attendees” are referred to as the “members”).

2. Name of Society

2.1. It was further resolved by the members that the society so registered shall be named as “PERSATUAN DOMAIN PERINGKAT PERTAMA ASIA PASIFIK” or in the English language as “ASIA PACIFIC TOP LEVEL DOMAIN ASSOCIATION” “(APTLD)” [hereinafter referred to as the “Association”].

3. Logo

3.1. The members resolved that the current logo, subject to the discussion below is to be used by the Association at the moment.
4. Registered Address

4.1. It was unanimously agreed that the registered address of the Association is as follows:

“6th Floor, Yee Seng Building, 15, Jalan Raja Chulan, 50200 Kuala Lumpur.”

4.2. A copy of the letter of authorisation issued by Messrs. Rajes Hisham Pillai & Gopal of 6th Floor, Yee Seng Building, 15, Jalan Raja Chulan, 50200 Kuala Lumpur has been obtained for the purposes of allowing the Association to use the said address as its registered address.

5. Operation of the Association

5.1. It was unanimously agreed that the operation of the Association shall be as follows:

5.1.1. except where provided in the Constitution, the supreme authority of the Association shall be vested in the Association in General Meetings;

5.1.2. the management of the Association shall be vested in the Board and the instrumentalities thereof; and

5.1.3. the Board shall set up a Secretariat to assist in the administration and day-to-day operation of the Association.
6. Approval of Constitution

6.1. The Chair Ramesh handed the “constitution” to attendees and went over some of the highlights. He enlightened the purpose of today’s meeting, which is to complete the incorporation process of item 3-1. We will register under the name of “Asia Pacific Top Level Domain Association (APTLD)” as 7 potential members presented, which is the minimum required under the Society Act.

6.2. By “Asia Pacific”, it referred as Asia and Pacific.

6.3. “Logo”: Peter thought that APTLD should have one, but doesn’t have to include in the constitution. But legal advisor Cheah Chiew Lan replied that it is required by the law, and it is the law to change the logo with proper process.

Resolution: we will adopt the current logo but with revision of the current logo to change the word “Forum” to “Association”.

6.4. The registered address will be: “6th Floor, Yee Seng Building, 15, Jalan Raja Chulan, 50200 Kuala Lumpur”, which is the lawyer’s address.
6.5. Operation of the association: the authority lays on the General Meeting; the Management will reside on the Board; and the Board will set up a secretariat to carry out the daily operation.

6.6. The category of membership class was reviewed and decided as the same as the past, but no details were confirmed on “Association Member”. Peter suggested that the Board should form an "admissions committee" which would look at all admissions issues, including the appropriate fees for Associate members, on a case by case basis.

6.7. Discussion on the item 16-3 and 16-4, and it was decided that fixing 5,000 for item 16-3 and the same amount for item 16-4.

It was moved by Ramesh Kumar Nadarajah of MYNIC, MIMOS Berhad and seconded by Peter Dengate Thrush of InternetNZ that the Constitution as circulated be adopted: Carried unanimously.

7. Election of Board Members

7.1. Yumi Ohashi, the election officer was invited to conduct the first election of Board Members.

7.2. Ramesh Kumar Nadarajah briefed the members on the election procedure and subsequently the election was conducted. The results of the election of the Board Members were as follows:
<table>
<thead>
<tr>
<th>No.</th>
<th>Candidates</th>
<th>Nomination</th>
<th>Close of nomination</th>
<th>Votes</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Proposer</td>
<td>Seconder</td>
<td>Proposer</td>
<td>Seconder</td>
</tr>
<tr>
<td>1</td>
<td>Yumi Ohashi</td>
<td>Yumi Ohashi, JPRS</td>
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<td>2</td>
<td>Ramesh Kumar Nadarajah</td>
<td>Ramesh Kumar Nadaraja h, MYNIC</td>
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<tr>
<td>3</td>
<td>Peter Dengate Thrush</td>
<td>Sue Leader, InternetNZ</td>
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<td>4</td>
<td>Vincent W.S. Chen</td>
<td>Joanna, TWNIC</td>
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<td>5</td>
<td>Hualin Qian</td>
<td>Leo Yu, CNNIC</td>
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<tr>
<td>6</td>
<td>Chan-Ki Park</td>
<td>HJ Kwon, KRNIC</td>
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<td></td>
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</tr>
<tr>
<td>No</td>
<td>Name</td>
<td>Chris Disspain, auDA</td>
<td>Richard St. Clair, J, William Semich, .NU Domain</td>
<td>Term</td>
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<tr>
<td>7</td>
<td>Chris Disspain</td>
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<tr>
<td>8</td>
<td>Richard St. Clair</td>
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<td>2</td>
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</tbody>
</table>

7.3. As approved in the Constitution, it was further resolved that the four (4) highest polling Boards Members are elected for a term of two (2) years and the remaining Board Members are elected for a term of one (1) year.

7.4. As approved in the Constitution, the election of the principal office bearers would be conducted at the first Board Meeting.

8. Application to register the Association in Malaysia

8.1. The Board shall be responsible for the application of registering the Association as a registered society in Malaysia under the Societies Act 1966.

8.2. It was further resolved that Messrs. Rajes Hisham Pillai & Gopal be appointed as the solicitors for the Association in applying for
registration of the Association in Malaysia under the Societies Act 1966 and be granted with the necessary authority in relation thereto.

9. **Adjournment**

9.1. There being no other business, this meeting was adjourned at 1030 as proposed by Ramesh Kumar Nadarajah of MYNIC, MIMOS Berhad and seconded by Yumi Ohashi of JPRS.

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Annex 1

APTLD Kuala Lumpur Meeting Agenda (provided by Secretariat)

30 May 2003 / Kuala Lumpur, Malaysia

Venue: Board Room, Level 3, MIMOS Berhad, Technology Park Malaysia, 57000 Kuala Lumpur, Malaysia

Chair: Ramesh Kumar Nadarajah

09:00 - 12:00

APTLD Members' Meeting

1. APTLD Formalisation

2. Secretariat Report
   2.1 Financial Report
   2.2 Website Redesign
12:00-14:00
Lunch Break

14:00-15:30
Continuation of APTLD Members’ Meeting

3. ICANN Issues
   3.1 Update on ccNSO
   3.2 Update on IDN

15:30-17:00
APTLD Board Meeting
   1. Drafting of APTLD Communiqué

19:30-
Dinner

END OF MINUTES OF THE FIRST MEMBERS MEETING OF 30 MAY 2003

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The Chair called the meeting to order, and explained that with the formation matters attended to in the previous meeting, the lawyers would complete incorporation documents later in the day. Meanwhile, the meeting would continue with the balance of the agenda. (see Annex 1)

Participants are listed in Annex 2.

1. Secretariat Report

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1.1. The secretariat had briefed the recent APTLD activities and financial statement in the period of January 1 to May 30.

1.2. Peter suggested revising the membership outreach and sponsorship procedure. It should be strategy driven rather than budget driven, and form part of our work plan. Peter proposed that a working group under Yumi, the Vice Chair -Membership be set up, including Chris and Richard to work out a strategic plan for the sponsorship program. Chan-Ki volunteered to join the work.
APTLD Website Redesign

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1.3. The secretariat had undertaken a revision of the website, which members generally approved of. Ian asked for suggestions as to how it might be improved.

1.4. Chan-Ki suggested change of the Board members’ email address to jpg icon to prevent spammers.

1.5. Peter suggested adding a site search function. He said he it was important that all of the documents referred to at a meeting should be linked from that meeting, with the meetings listed in a chronological order. It was also important to lay out documents by topic such as "ICANN relations", "incorporation documents", "Outreach" and so on.

1.6. Shariya mentioned that some internal materials should not be open to public, such as Board meeting log.

1.7. Ramesh suggested further comments by email.

1.8. Peter moved that the Secretariat's report be accepted, and that they be thanked for their work.

2. Update on ccNSO Issues

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2.1. Peter made a report on recent ccNSO developments.
2.2. It was noted that the ERC had published that day a Response to the submissions received on its 5th Report.

2.3. Hotta thought that we should review all the comments to ERC.

Ramesh agreed and thought that it could help us to know how ERC to respond to our comments.

2.4. Peter mentioned about including responsibility for the ccTLD funding of ICANN in the scope of the ccNSO. He thought that including funding in the ccNSO might improve its influence on ICANN.

2.5. The meeting agreed to review the response later in the meeting, with a view to providing further comments to the ERC, noting we should be aware of the bylaws, which are to come out for Montreal Meetings.

2.6. Chris mentioned that ICANN has asked him to ask APTLD whether APTLD wish an ICANN staff to be available for APTLD meeting. Peter replied that we had often given thought to having ICANN representatives at our meetings. Previously, while negotiating with the ERC it had not seemed appropriate, and in the future we should be more concentrated on issues of AP region rather than ICANN issues. Ramesh agreed with Peter and resolved that that replying them with thanks. Should it is needed in the future; we will invite their participation.
3. The morning session ended at 1200, adjourning for lunch.

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4. Continuation of ICANN Issues

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4.1. The afternoon session started at 1400. Prof. Qian participated remotely via tele-conference mechanism.

4.2. Ramesh took Hotta’s suggestion to go through one item by one item and examine whether if the ERC has taken the comments into the draft of bylaw.

4.3. Chris mentioned that ERC has certainly accepted APTLD’s suggestion on 66% disapproval for exemption and IANA’s function should not be tied together with SO membership is also accepted. On the other hand, ERC had some disagreements with some of our comments such as prevention onLaunching Group to be eligible to the ccNSO Council election as Shariya said.

4.4. Chris said that 20 member seats fulfilled will start the council election, however, it is likely there are only 4 members in North America. But there’s no objection on this. It decided to wait and see the future development.
4.5. Peter asked if the question of Nomination Committee appointments to the Council was a "deal breaker". Are we in the position to reject or negotiate for deferral.

4.6 Ramesh did not think it is a deal breaker for .my. Negotiation should be continued to get a compromise.

4.7. Ramesh asked Prof. Qian about the 3 persons appointed by Nom Com to the ccNSO Council. Prof. Qian was not sure whether Nom Com’s nomination would be ccTLD. He thought the Council members should be ccTLD representatives. Ramesh noted that as far as Nom Com issues, the Nom Com is not moved yet.

4.8. Peter thought that the ERC claimed that Nom Com appointments were crucial to the reform of ICANN were not yet clear. At present, the idea is only accepted in the GNSO, which clearly is a different case that the ccTLDs. We could defer until we see if ASO has it, then we will have it, but GNSO is a special case.

4.9. Chris reported that the Assistance Group had been told this was a non-negotiable item, so the Group had worked to make sure it had appropriate influence.

4.10. kr said it could accept Nom, Com appointments provided they were of ccTLD people
4.11. .jp said they were not happy with the concept but thought a compromise was workable. Hiro noted that it was not the council, but the members which had the final say on PDP issues.

4.12. Chris suggested maintaining our position about the deferral of Nom Com appointment to the Council.

4.13. Chris thought of danger of geographical voting. It would allow 34% of one region to block the rest of the ccTLDs in the world.

4.14. Peter agreed that this was a problem. He pointed out the problem of blocking if it is 66% of members only, where the members were not evenly spread geographically. If there were a reasonable number of members, and they were spread reasonably evenly around the world, he would be happy with 66% of members. Chris did not think any certain region is in the position of voting for blocking. Peter added that if 40 members were present to start PDP this would be a reasonable safeguard.

4.15. Chris said that we might agree 20 members to start ccNSO, but require 40 members before the ccNSO could initiate PDP. Hotta disagreed either.

4.16. Next issue reviewed was the eligibility of the launching group. Peter asked .tw’s position on this. Joanna replied that it is to set the rules and know how to play around. However, judging from the current
situation, this would not be avoided. Peter suggested stating that the LG should avoid conflict of interesting in an election.

4.17. Chris asked a need of quorum, and Peter said that it has to see what extra safeguard the quorum provides. Chris added that the issue of quorum is not the matter of how many voted, but how many are present. In case of electronic vote, as long as your e-mail is live and doesn’t bounce, you’re present.

4.18. Peter agreed that a quorum mechanism could be used to block a PDP. Given that there would be 3 council votes and at least one members’ vote spread over about 180 days, a quorum seemed unnecessary. Members who opposed should vote against, not allow it to fail for want of a quorum.

4.19. Ian presented the PDP flow chat from the old version.

4.20. Ramesh proposed further online comments on this matter.

4.21. Peter mentioned that GAC, .tw and APTLD and Centr requested for the clarification on the scope, and ERC put the Matrix and revised some wording.

4.22. Regarding Launching Group, Chris mentioned that ICANN will ask for position sometime next week, he suggested that we better to prepare our position.

4.23. Peter concluded the preparations: (1) ask members whether we should participate in ccNSO launch group (2) If so, should additional
APTLD person be elected by members or appointed by Board? We could also seek position on Nom Com appointments.

4.24. Ramesh asked about the time of ICANN asking for our position and the ccNSO bylaw, and Chris replied sometime next week.

4.25. The Secretariat would circulate a draft comment on the ERC response by Tuesday, 4 June

5. Update on IDN Issues

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5.1. Hotta briefed the progress of IDN.

5.2. Before Rio, RIC was set up, ICANN posted “Standards for ICANN Authorization of Internationalized Domain Name Registrations in Registries with Agreements”. The registries were bound by this regulation. The document is aimed at confusion and launch IDN smoothly. The discussion held by registry over a year. The document was basically agreed by most of the committee, Verisign, .jp, and .tw.

5.3. But the way to enforcing the registry to comply is very controversial. VeriSign argued a lot, because the document said the registry need to follow the guideline, but Verisign insisted that the wording be changed to “should” follow the guideline.

5.4. Andrew said consultation with .cn, .tw and affiliates is in situation to launch IDN, should plans to finish the guideline 10 days from today.
Andrew thought if .cn, .tw and affiliates follow the guideline, VeriSign will follow, and that’s the strategy.

5.5. Peter asked about the prevention on members to do what they want to do. Hotta replied no because the guideline is basically agreed by all.

6. Conclusion of Discussion on ICANN issues

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6.1. Ramesh concluded discussion on ICANN issues. He proposed to set schedule for NetMeeting for discussing the ccNSO bylaw which is supposed to come out before Montreal Meetings, drafting statement and participating the Launching Group.

6.2. Peter asked about next APTLD meeting. Ramesh said to put the related meeting in Busan in our list. The date of next meeting will be circulated by the Secretariat.

7. End of Members’ Meeting

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The Members’ Meeting was adjourned 15:25

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APTLD Kuala Lumpur Meeting Agenda (provided by Secretariat)
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Chair: Ramesh Kumar Nadarajah

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   3.2 Update on IDN

15:30-17:00

APTLD Board Meeting
1. Drafting of APTLD Communiqué

19:30-
Dinner

=====

Annex 2

List of Participants

Ramesh Kumar Nadarajah / .my: Chair of the meeting

Joanna Tso/.tw; Secretariat

Ian Chiang/.tw; Secretariat

Chris Disspain / .au

Hiro Hotta / .jp

Yumi Ohashi / .jp

Chan-ki Park / .kr

Suk-Jin Hong / .kr

Shariya Haniz Zulkifli / .my

Richard St. Clair / .nu

Peter Dengate Thrush / .nz

Cheah Chiew Lan / Rajes HisHam Pillai & Gopal
Craig Ng / Maddocks

END OF MINUTES OF THE SECOND MEMBERS MEETING OF 30 MAY 2003

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