Peter Dengate Thrush 09:49:07 hi Peter here

Peter Dengate Thrush 09:50:22 Greetings all We have apology from Yumi, and possible difficulty for Chris to attend - anyone else?

Chiang Ian 09:50:42 And Vincent will not be here today

Chiang Ian 09:50:53 Shariya will join us later

Chiang Ian 09:51:17 Prof. Qian and Richard told that they will try their best

Chiang Ian 09:51:40 There's no any response from chan-ki

Peter Dengate Thrush 09:52:35 OK Let's begin Can we approve the minutes of the Wellington meetings?

Chiang Ian 09:56:36 Shariya is trying to log in

Peter Dengate Thrush 10:02:12 It will be good to have Shariya according to the constitution, we need 4 board members to have a quorum. How many do we have at present?

Chiang Ian 10:05:09 We might need one more board member. At present, we have you and joanna (vincent). Shariay will join us later.

tso joanna 10:05:19 Good morning Peter, Vincent can't join the meeting, he asked me to proxy for him.
Hi everyone. Sorry for joining late....

Goor morning Shariya!

Hi Joanna-welcome "as" Vincent..... Actually, that’s a good reminder of an issue for a by law. I assume most people accept that a board member should be able to appoint a proxy if they can't be present. Might have to make it limited to only one meeting, without consent of the board... Hi Shariya - a good point to arrive at

Well, we now 3....and waiting. While we are waiting, can we have some feedback on arrangements for APRICOT, and our meeting Speakers lined up, attendances sufficient? Anyone?

Peter, yes I understand, apology for Vincent because he should have written to the Board instead of to me alone. Vincent will be at the KL meeting, so it won't happened next time :-(

Could we add one more item to the agenda -- Peter's previous email on cctld adcom?

second Shariya. We need to add that as ccTLD will be coming to KL in July, and we might need to do some work on that.
Chiang Ian 10:14:27 So far, we have 11 register their attendance to our AGM

Peter Dengate Thrush 10:15:36 SHZ - yes -I thought it was on... Ian -which ones?
tso joanna 10:16:27 Ian is checking the registration from the system, will report back shortly

Chiang Ian 10:18:41 KL AGM Registration:

1 TWNIC: Ching Chiao (chiao@twnic.net.tw)
2 InternetNZ: Keith Davids (president@internetnz.net.nz)
3 Internet Users Society Niue: Stafford Guest (sguest@niue.nu)
4 SGNIC Pte Ltd: Lim Choon Sai (lim_choon_sai@nic.net.sg)
5 TWNIC: Joanna Tso (joanna@twnic.net.tw)
6 Japan Registry Service Co., Lt: Hirofumi Hotta (hotta@jprs.co.jp)
7 JPRS: Yumi Ohashi (yumi@jprs.co.jp)
8 auDA: Christopher Disspain (ceo@auda.org.au)
9 Asian Institute of Technology: Dr. Kanchana Kanchanasu (kk@cs.ait.ac.th)
10 LK Domain Registry: Gihan Dias (gihan@icta.lk)
tso joanna 10:19:43 Adding to Ian's list: Vicnent Chen -- .tw will also attend KL meeting

Peter Dengate Thrush 10:22:08 Thanks for the list. Can we do a bit of advertising - to new members especially Excellent to see Sri Lank there Good to get a good turn out.

Chiang Ian 10:23:08 Yes, will do so

Chiang Ian 10:27:34 Chan-ki will join us later

tso joanna 10:29:07 he KL agenda is available at http://www.aptld.org/file/APTLD_AGM_Agenda.htm, please have a look while waiting for the others.

Chiang Ian 10:30:12 We have 4 board members at present.

tso joanna 10:33:29 Good morning Chanki!

Park Chanki 10:33:46 Hello~

Park Chanki 10:34:09 Are we waiting for more members?

tso joanna 10:35:18 As I'm carrying proxy for Vincent for this meeting, we now have 4 of our 8 Board members present at this meeting, and we can have the meeting now.

Chiang Ian 10:35:39 Today's agenda:

APTLD On-line Meeting Agenda (draft)

11 February 2004
Chair: Peter Dengate Thrush Agenda:

1. Approval of the Wellington Meeting Minutes
2. Finalising the upcoming KL AGM agendas
3. Review on each committee report or charter
   1) Meeting Committee
   2) Constitutional Committee
   3) Membership Committee

Welcome Chanki lets begin. Any discussion about the Wellington Minutes, or can we vote to approve those?

I might be too late...anybody still here?

You make board member no 5 - welcome

Thanks! Sorry I'm late..technical problem.

While waiting for any comments on the Wellington minutes, could Ian/Joanna cut and past the KL agenda please?

Please do.

1. Guest Session with IANA GM, Mr. Doug Barton
   - What's in the pipeline for IANA in 2004
   - Q & A

10:30-11:00
Morning Break
11:00-12:30

APTLD AGM 2004

1. Announcement and Approval of 2004 Board Election (by 2003 Board Chair)

1.1 2004 Board Election Result

1.2 2004 Board Chair and Office bearers

2. Introduction on new members (to be confirmed)

3. Updates from APTLD Committees (by 2004 Board Chair)

3.1 Membership/Sponsorship Committee by Yumi Ohashi

3.2 ICANN Relations Committee by Peter Dengate Thrush

3.3 Technical Committee by Kanchana Kanchanasut

3.4 Constitutional Committee by Shariya Zulkifli

3.5 Meeting Committee by Peter Dengate Thrush

3.6 Audit Committee by Chan-ki Park

12:30-13:30

Lunch Break

13:30-15:30

APTLD AGM 2004 (Continue)
4. Review and Approval of Secretariat Reports

4.1 2003 Annual Report

4.2 2003 Financial Report

4.3 2004 Action Plan

4.4 2004 Budget Plan

5. ICANN Issues

5.1 Upcoming ICANN Meetings

5.2 Update on ccNSO by Launching Group

5.3 Updates on ALAC activity in AP

5.4 Discussion on ccTLD AdCom

6. Other Business

6.1 ENUM

15:30

AGM 2004 Adjourn

15:45-17:00

APTLD Board Meeting

1. Election of principle officers for 2004

2. Adopting AGM Resolutions

3. AOB

4. Communique
If any of you wish to download the agenda, it's at:
http://www.aptld.org/file/APTLD_AGM_Agenda.html

Many thanks. I'm going to assume the minutes are ok, and move on.

And in addition to the official agenda on Feb 26, we should have a working session between the Board and the Secretariat prior to the AGM to review and finalize last minutes details of the meeting. It could be a dinner on 25th or breakfast on 26th, comments?

I would rather see it be a dinner on the 25th, so that the 26th won't be such a long day.

(1) I vote to approve the meeting minutes.

(2) Can we decide on the topics to be covered by Doug Barton before we email him on the matter? I recall the following topics being raised -- IANA activities for 2004 (this includes the new features presented by Paul Twomey in Carthage) and IANA financing and funding (with emphasis on cctlds).

Anything else?

Re the working session - this is not a board meeting, but open to all. It will be an admin check that
speakers are ready, we have the agenda in order, 
with copies of papers etc. I'll be getting in latish on 
25 so would prefer a breakfast...:-)

Richard StClair 10:46:57 Breakfast OK too....
tso joanna 10:47:31 Breakfast ok for Vincent as well, so how about 
Shariya and Chanki?

Chiao Ching 10:47:59 may i suggest that the title of Doug's presentation to 
be changed into simply "IANA services"?

Park Chanki 10:48:08 Breakfast is ok for me.
tso joanna 10:48:48 Shariya, is breakfast on 26th okay for you too?

SHZ, .my 10:48:50 Breakfast is fine.

Peter Dengate Thrush 10:48:54 Sounds like breakfast it is... SHZ on the Barton 
session - I agree - can we agree on some questions 
for him? Perhaps some else could facilitate this 
session, who has partifcia;lr interest/skil/problems 
with IANA matters?

Chiang Ian 10:51:01 Let us arrange the breakfast working session and 
inform you the details

tso joanna 10:51:12 question for Barton session: procedure to change 
IANA database (this is the basic, I assume it will be 
covered in Barton's presentation)
SHZ, .my 10:52:24 Could I suggest that we highlight this IANA session to all members and ask them to raise their issues? Then it could be compiled and forwarded to him.

tso joanna 10:54:03 Second SHZ, the secretariat could send an e-mail to members to gather questions of their concerns (especially if they can't attend the meeting)

Peter Dengate Thrush 10:54:32 OK SHZ. So we go to the members and explain this is an opportunity to ask questions - so please let us have them?

SHZ, .my 10:57:05 Yes. Could we ask members to raise their questions soon (by next Monday perhaps?) as there isn't much time left....

Peter Dengate Thrush 10:57:16 OK - could the sec't please action. Can I raise a question about the Chair for KL - as I listed in Wellington we agreed I should chair "until the next AGM". Under the rules, the board meets after the AGM and elects officers including chair. Does this mean people would be happy for me to chair during this AGM? I happy to, but only if its what people want.

tso joanna 10:59:00 TWNIC supports Peter chairing the AGM until the new Chair is elected
Park Chanki  10:59:18  I second it.

SHZ, .my  10:59:20  Seconded.

Richard StClair  10:59:21  Peter I think you should chair.

SHZ, .my  11:00:14  A comment on item 1.2 of the 11-1230 slot (APTLD AGM 2004) -- the 2004 chair and office bearers will only be elected at the board meeting, not AGM. But AGM must endorse the board election results.

tso joanna  11:00:58  Yes, it should be moved to the afternoon's Board's meeting.

tso joanna  11:01:24  but, if the election is to happened a the afternoon

tso joanna  11:01:53  at the afternoon's Board meeting, how does AGM endorse that?

Peter Dengate Thrush  11:02:18  hanks SHZ _ was just getting ready on that Another technical point - under the rules we need to give 14 days notice of any matter to be voted on at an AGM. We are also required to elect our board at the AGM, but we have done it by online vote. We will (probably) change the constitution, but until then, we really should have a vote at the AGM electing the board. I suggest we move that the people elected by the online vote be elected as the board, and give 14 days notice of that. Is there a seconder?
Second this.

Thanks SHZ Is everyone clear on this? It means we will have a "confirming" vote of the earlier online election at the AGM, which means our new board members can not be accused of not being probably elected by an AGM.

Sounds smart.

Joanna - AGM doesn't need to endorse the office bearers (ie Chair, Vice Chair etc); only board members.

meaning a confirmation of the voting result at the AGM?

thanks Shariya!

The voting result was announced on Feb 5 already

so we have met the 14 days request already

Board meeting is 16 days away if you live on our side of the dateline. ;-)

Let me check to see if we need any specific wording for this AGM endorsement process. Will revert to Secretariat later today.

yes - the agm vote confirms who the board members are. Then, there is a meeting of the new board, and
they elect from among themselves the 4 office bearers, including chair. The previous announcement might just not have sufficient authority, as the Const. says the board has to be elected at the AGM. That requires a vote, and a vote requires notice - of the motion for the AGM. Sorry to be lawyer...

Peter Dengate Thrush 11:10:41 I suggest we leave it to Shariya and me (the constitution committee) to work up some wording which won't confuse the members, to be sent out today or tomorrow.

tso joanna 11:11:00 Will publishing the AGM agenda serve that notice purpose? (speaking as the secretariat)?

Richard StClair 11:11:02 I agree!

Richard StClair 11:13:07 I think it should be an announcement by the constitution committee.

Peter Dengate Thrush 11:13:34 Joanna I don't think so - it needs to be "moved some one, seconded some else, that the following be elected by this AGM as board members for the terms indicated..." leave it to us....

tso joanna 11:13:55 okay
Peter Dengate Thrush 11:14:13 moving on.. Can we vote to receive the report of the Membership Committee? board members will ahve rec'd from ian

tso joanna 11:15:15 Second

Peter Dengate Thrush 11:16:58 Thanks " Vincent" :-) any comment ? - it looks like we are really making progress with memberships - well done to all those involved!

Chiang Ian 11:20:35 1) Meeting Committee

＊Approval of the Charter of Meeting Committee:
"The MC will prepare a set of requirements and timelines for the hosting of the regular meetings of APTLD, including a "Guidelines package for hosts ".

: PDT to report on progress in preparing meeting timeline, with draft as below:

======

DRAFT

1. Request from Board to members ( others?) to host meeting is published. (the board should attempt to agree the dates of meetings, taking into account events such as APRICOT, ICANN, WSIS, etc at last
12 months in advance of any meeting. The location of the AGM is dependent on APRICOT)

2. + 3 months: Board should close and review offers.

3. + 6 months: after receiving recommendations from MC and any debate (online) Board should announce venue and appoint local hosts as responsible for the meeting. (With that should come the "Guideline for Hosting APTLD Meetings" package, which we need to prepare)

4. + 9 months: The host should report against criteria in the Guideline - hotels booked, catering arrangements, internet access arrangements, budget etc. Board receives the report and gives final go ahead for the meeting. Registrations commence then or shortly after.

5. + 11 months: Final board meeting before Meeting - final updates, numbers attending, arrangements with co-meeting hosts (APCAUSE, APNIC, etc) if any discussed.

6. + 12 months: Meeting begins.

7. + 15 months: Final reporting from host to board against Budget.
Chris Disspain to be appointed Chair of this Committee

Peter Dengate Thrush 11:22:32 Thank Ian a bit early! Sorry for the surprise Before we leave membership I have one comment -I have suggested to Yumi that we really try and get the message about sponsorship out - with a p phlet available in KL- focus for July KL meeting be Asian potential members, and for Perth in November, the Pacific ones. Any other comment on Membership, or can we vote an move on?

SHZ, .my 11:24:15 Would it be possible to expand the scope of the July KL meeting to Arab nations as well? Or is that too much?

Chiao Ching 11:25:44 or we can promote to SEA region, might be easier :-)

SHZ, .my 11:27:36 OK. Do we move on to the next topic?

Peter Dengate Thrush 11:27:41 I agree that SEA is easier, but we are responsible for the Arab region, too I hope that others will join with Jordan, and attend the meetings.

Peter Dengate Thrush 11:29:07 OK moving on.... I an has posted the report of the meetings committee. Any discussion about the Charter?
Chiang Ian 11:29:38 Will send an invitation to jo especially tso joanna 11:32:23 speaking as the Secretariat, can we suggest that item 7 be changed to +14 months to ensure smoother financial operation?

Peter Dengate Thrush 11:33:47 Ok We have a draft timeline for a meetings process, which we can present and discuss in KL. For now, just note its overall structure. Feel free to make comments to the committee on line - like Jo's one, which I have noted.

SHZ, .my 11:35:10 Just a qn on the charter's timelines - 2004 meetings were pretty much decided in the Dec 03 meeting. Does this mean that meetings will now be decided 3 times a year, instead of once a year?

Park Chanki 11:37:26 Listing all the timeline seems rigid. Don't we need flexibility?

Park Chanki 11:37:49 Don't we need flexibility?

Peter Dengate Thrush 11:38:42 SHZ - yes, although the first 2 were pretty well set already. If we were really organised, they could be done once, with the last one occurring nearly 2 years out... Chanki - yes, but we also need a little certainty for planning. If we find its too rigid, we can look again.
Peter Dengate Thrush 11:39:58  Lets move on - feel free to fed info online to the
committee so that we can make a final decision on
the timeline in KL. OK?

SHZ, .my 11:40:06  OK.

Peter Dengate Thrush 11:41:18  Unless there are question, I'd like the board to
approve a change of Committee chair - from me to
Chris. Chris is happy to do this. (Committee chairs
are appointed by the board, as they report to the
board.)

tso joanna 11:41:49  Vincent: second

tso joanna 11:42:17  Sorry for the confusion of switching roles

SHZ, .my 11:44:26  Second

Park Chanki 11:44:28  If he agreed, I second it.

Peter Dengate Thrush 11:45:57  Ok next is Constitutional committee. We (SHZ &
Me) have a draft charter, which we are working on,
but not quite finalized. Just to let you know, current
draft looks like this:

* Charter to be approved as: "The Constitution
Committee will monitor issues arising out the
Constitution, preparing amendments as required for
consideration at Annual General Meetings of
APTLD, and arranging formal recordal of any
resulting changes. The Committee will also maintain and update as directed by the Board those resolutions of the Board which, because of their significance, are designated as "Bylaws".

Next part of report:

The committee is looking at collating existing board resolutions on such matters as the conduct of elections, membership processes, sponsorship processes and preserving them in a set of bylaws. The constitution is being looked at to see where amendment might be required, such as the requirement to elect officers at the AGM (not before it by online process) and to that we can add today's point about proxxies for board members.

So, that's the end of committee reports, I think? Ok to move back to the KL agenda, or have we done that now, too?

KL agenda is done isn't it...?

we need confirmation for Audit Committee from Chanki, which is item 2.6 of the KL agenda :-)
Peter Dengate Thrush 11:55:08 ooops forgot I'd like the board to approve a change of Chair of Const Com to Shariya, who has agreed to assume this.

tso joanna 11:55:31 Second

Chiang Ian 11:57:07 We have done the IANA Session and Office Bearer election. Is there any other item or other bussiness to add in the agenda?

Peter Dengate Thrush 11:58:07 assuming all in favour, lets move to Joanna's point - we do need a report from audit committee on the accounts - Chanki can you work with Joanna and Ian between now and the KL meting to reveiw the accounts? I happy to help if required...

Park Chanki 11:59:03 I will work with Joanna and Ian to prepare the report.

Chiang Ian 11:59:10 The secretariat will work with Chank-ki

SHZ, .my 11:59:50 We haven't covered the cctld adcom issue. But I need to leave this meeting soon....

Chiang Ian 12:00:53 AGM Agenda 4.4 is to discuss on this issue

Peter Dengate Thrush 12:01:16 Thanks- Chanki and Ian Any more on KL agendas? I'd like to see some thing interesting! apart from fascinating committee reports.... Important though they are,
Richard StClair 12:01:49 I can tell you all about the cyclone that hit Niue if you want. :-) 

Peter Dengate Thrush 12:04:20 OK Adcom Centr pulled out. LACTLD said its disappointed, at lack of consultation, and even if adcom role is reduced, should still organise meetings of cctlds. I agree and would like us to say something simailar. ccNSO will not this year at least provide for all cctld meeting issues, and we still need a combined committee and a secretariat to organise things. Can we make a similar statement to LACTLD's?? 

tso joanna 12:06:00 we should, ccTLD is coming to KL in July, in our region 

Peter Dengate Thrush 12:09:04 OK if I draft something and circulate it in the next day or so? Any one have strong feelings? 

SHZ, .my 12:09:37 I must confess I still unclear of the repercussions.... What will actually happen? What is the impact on APTLD? 

Peter Dengate Thrush 12:14:01 Shariya We can either continue with an Adcom without european representation, or abandon the idea of a coordinating committee for cctlds, or encourage the europeans to reconsider (Lactlds' approach). I
think (hope) the time will come when the ccNSO will assume much of that role, but many cc's (inc. my) are not members of that. Without a global body, non-ccnso countries have no global body. I think that weakens ccTlds - including in negotiations with ICANN on further amendment to the bylaws of the SO, for example

Peter Dengate Thrush 12:16:25 Seems we have lost our quorum. I'll close the meeting and we can continue on the list. Thanks to all and goodnight!

tso joanna 12:16:40 :-) 

Chiang Ian 12:16:47 Good night

SHZ, .my 12:16:59 Thanks everyone.

Chiang Ian 12:17:00 Thanks, Peter

Chiang Ian 12:17:09 and everyone

Peter Dengate Thrush 12:17:17 Meeting closed.

Chiang Ian 12:17:26 see you all at KL

tso joanna 12:18:18 will publish the KL agenda on website today and send an e-mail notice to members

tso joanna 12:18:35 thanks Peter and all. Bye!